



**European Committee
of the Regions**



**REPUBLIC OF AUSTRIA
Federal Council**

**8th Subsidiarity Conference
CONVERTING SUBSIDIARITY INTO ACTION
Hofburg, Großer Redoutensaal**

Vienna, 4 December 2017

PRACTICAL INFORMATION

Date and Venue

- The conference will take place at the Vienna Hofburg, Großer Redoutensaal, located at the following address: 1010 Vienna, Josefsplatz.
- The conference will start at 9.30 a.m. on 4 December 2017.
- Please use the main entrance on Josefsplatz for entering the Hofburg.

Registration and Accreditation

- All participants are kindly asked to fill out the **registration form** and return it **by 4 November 2017** via e-mail to subsidiarity@parlament.gv.at
- The accreditation desk will be open at the main entrance of the Hofburg **from 9.00 a.m.** on 4 December 2017.
- All participants are requested to wear their badges throughout the meeting.

Accommodation

Block reservations have been made from 3 – 5 December 2017 in the following four hotels:

Austria Trend Hotel Europa Wien

Kärntner Straße 18/Entrance: Neuer Markt 3

1010 Vienna

Tel.: +43 (0) 1 515 94-0

Fax: +43 (0) 1 515 94-620

E-Mail: europa.wien@austria-trend.at

Website: <https://www.austria-trend.at/en/hotels/europa-wien>

Austria Trend Hotel Rathauspark

Rathausstrasse 17

1010 Vienna

Tel.: +43 (0) 1 40 412

Fax: +43 (0) 1 40 412-761

E-Mail: rathauspark@austria-trend.atWebsite: <https://www.austria-trend.at/en/hotels/rathauspark>**Fleming's Deluxe Hotel Wien-City**

Josefstädter Straße 10–12

1080 Vienna

Tel.: +43 (0) 1 205 99-0

Fax: +43 (0) 1 205 99-999

E-Mail: wien-city@flemings-hotels.comWebsite: <https://www.flemings-hotels.com/hotels-residences/wien/flemings-deluxe-hotel-wien-city/hotel-zimmer.html>**Hotel Mercure Josefshof**

Josefsgasse 4-6

1080 Vienna

Tel.: +43 (0) 1 404 19 701

Fax: +43 (0) 1 404 19 170

E-Mail: reservierung@josefshof.comWebsite: <http://www.josefshof.com/en/hotel>**Rates**

Hotel	Room type	Single	Double
Austria Trend Hotel Europa Wien (60 rooms)	classic room	€ 157,-	€ 174,-
	executive room	€ 202,-	€ 219,-
	Use the following link to book directly with the hotel: www.austria-trend.at/book/Subsidiarity_Conference_HotelEuropa_Wien Reservation deadlines 11 October: expiration of half of the free contingent 4 November: termination of bookings Cancellation deadline: 7 days prior to arrival		
Austria Trend Hotel Rathauspark (40 rooms)	classic room	€ 147,00	€ 164,00
	Use the following link to book directly with the hotel: www.austria-trend.at/book/Subsidiarity_Conference_HotelRathauspark		

	<p>Reservation deadlines 11 October: expiration of half of the free contingent 4 November: termination of bookings</p> <p>Cancellation deadline: 7 days prior to arrival</p>		
Fleming's Deluxe Hotel Wien-City (50 rooms)	superior room	€ 110,-	€ 130,-
	deluxe room	€ 130,-	€ 150,-
	<i>with glazed shower-baths in the rooms</i> Use the following link to book directly with the hotel: https://www.myhotelreservation.net/b/haviefwc/HAVIEFWC/?lang=en_US&f=2017-12-03&t=2017-12-05&i=SUBSIDIARITAET Reservation deadlines 11 October: expiration of half of the free contingent 4 November: termination of bookings Cancellation deadline: 7 days prior to arrival		
Hotel Mercure Josefshof (50 rooms)	standard room	€ 100,-	€ 125,-
	Use the booking form attached to book directly with the hotel. Reservation deadline: 6 October 2017 reservation to conference rate depending on the availability of rooms: 30 October Cancellation deadline 24 November 2017, afterwards the first night will be charged.		

Delegates are kindly requested to make **their own room reservations**, using the reservation links or the reservation form attached which has to be returned directly to the hotel by fax or by e-mail. Please note that reservation deadlines and cancellation policies are different for each hotel.

Transport

- There will be **no official transfer** from and to the airport. Participants are kindly requested to arrange their transport individually or with the support of their respective diplomatic representations. Vienna International Airport (<http://www.viennaairport.com/en/passengers>) is located about 18 km from the city centre, which is approximately a 20 minutes' drive depending on traffic.

- There will be bus transfers from and to the hotels Austria Trend Hotel Rathauspark, the Fleming's Deluxe Hotel Wien-City and the Hotel Mercure Josefshof before the conference at 8.45 a.m. and right after the conference at 5.45 p.m.
- The Austria Trend Hotel Europa Wien is within walking distance to the Hofburg. There will be a pick up at 8.45 a.m.

Languages

Simultaneous interpretation into **six languages** (English, German, French, Spanish, Italian and Dutch) will be provided at the conference.

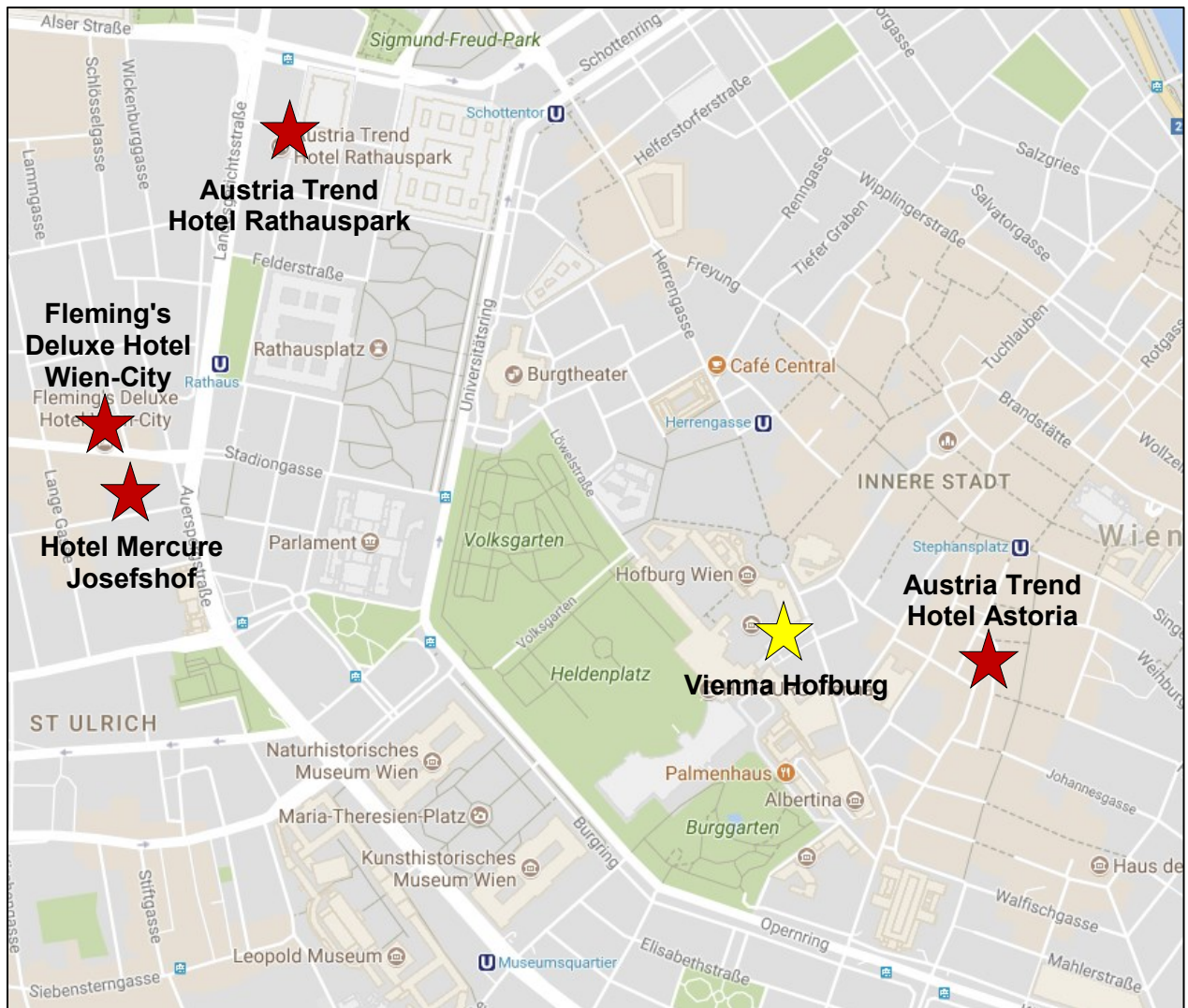
Catering

There will be one coffee break in the morning and one in the afternoon as well as buffet lunch for all participants. In addition coffee, tea and soft drinks will be available throughout the conference. Vegetarians and persons with allergies are kindly asked to inform the organizers in advance by providing the relevant information on their registration form.

Contacts / EU- and International Services of the Austrian Parliament

Should you need any further information, please contact subsidiarity@parlament.gv.at

Map



Meeting venue

Vienna Hofburg, 1010 Vienna, Josefsplatz 4

Hotels

Austria Trend Hotel Europa Wien, 1010 Vienna, Kärntner Straße 18/Entrance: Neuer Markt 3

Austria Trend Hotel Rathauspark, 1010 Vienna, Rathausstrasse 17

Fleming's Deluxe Hotel Wien-City, Josefstädter Straße 10–12, 1080 Wien

Hotel Mercure Josefshof, 1080 Vienna, Josefgasse 4-6